

# Incoming Mobility program and international exchanges

## FACT SHEET

### GENERAL INFORMATION

*Please note that all classes of the Bachelor programs are held in French.*

Website:	<a href="http://www.he-arc.ch/domaine/sante/">www.he-arc.ch/domaine/sante/</a>
Neuchâtel campus:	Espace de l'Europe 11, 2000 Neuchâtel, Switzerland
Delémont campus:	Route de Moutier 14, 2800 Delémont, Switzerland

### MOBILITY OFFICE

International Relations manager:	Mr Didier Folzer	
Administrative assistants (Mobility):	Ms. Cléa Bene	Ms. Delphine Quiquerez
General email address:	<a href="mailto:bureau.mobilite@he-arc.ch">bureau.mobilite@he-arc.ch</a>	
General phone number:	+41 32 930 11 51	

### MOBILITY TEAM AT HE-ARC HEALTH

Executive assistant, Teaching, Partnerships and International Relations coordinator:	Mr Blaise Guinchard	
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Administrative assistants (Mobility):	Ms. Eloïse Theurillat (Nursing care)	Ms. Mariel Macquat (Physiotherapy)
	<a href="mailto:San.Bachelor.SI@he-arc.ch">San.Bachelor.SI@he-arc.ch</a>	<a href="mailto:San.Bachelor.PHY@he-arc.ch">San.Bachelor.PHY@he-arc.ch</a>
Reception phone numbers:	+41 32 930 12 12 (Neuchâtel)	+41 32 930 11 81 (Delémont)
Websites:	<a href="#">Bachelor en Soins infirmiers</a>	<a href="#">Bachelor en Physiothérapie</a>

### ADMISSION PROCEDURE, DEADLINES AND REQUIREMENTS

#### Partnerships

Before the application submission, the first step consists of verifying if a partnership between HE-Arc Health and the home university exists. If it is not the case, it is necessary to check with the home university the feasibility of the project, then contact HE-Arc Health to explore the partnership possibilities.

#### Admission procedure and deadlines

Once the candidacy has been accepted by the home university:

1. First contact with the International Relations coordinator of the HE-Arc Health sector;
2. Evaluation of the objectives (cover letter, CV, transcripts and interview) by the HE-Arc Health sector;
3. In case of a positive answer, link with the Mobility office for the administrative steps. Various documents will be required.

The deadline for submitting the application for an Incoming Mobility program during the **fall** semester is on **March 31st**. For the **spring** semester, the deadline is on **October 31st**.

#### Admission requirements

All classes of the Bachelor programs are held in **French**. Therefore, a **B2 language level** minimum is required (Common European Framework of Reference for Languages - CEFR).

## ENTRY AND STAY REQUIREMENTS FOR SWITZERLAND

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### Visa

No visa is required for people coming from the EU (European Union) and the European Free Trade Association (EFTA) member-states. Citizens of Third countries must apply for a visa at the embassy or consulate of Switzerland, directly in their home country.

All necessary information is available on [the Federal Department of Foreign Affairs \(DDFA\) website](#).

### Residence permit

All Incoming Mobility students are given a residence permit upon arrival in Switzerland, which is delivered by the canton where the Mobility program takes place (Neuchâtel or Jura for Delémont), no matter their home country.

### Health insurance

For students coming from an EU or EFTA member-state, a European health insurance card is required (or equivalent document, valid in Switzerland). For the other students, a basic health insurance must be purchased upon arrival in Switzerland (**mandatory**). The Mobility Office supports the students in this process.

## ACADEMIC INFORMATION

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### Academic calendar (BSc **Nursing care and Physiotherapy**)

- **Fall semester:** from September 16th, 2024, to February 14th, 2025 (from week 38 to week 7)
- **Spring semester:** from February 17th, 2025, to July 18th, 2025 (from week 8 to week 29)

These periods include exam weeks (one per semester). Per year, there are 7 weeks of vacation, and holidays are respected (these vary depending on where the Mobility program takes place). This means that there are no courses during those days.

### Practical training periods

For each of the BSc programs, the course is designed as an **integrative alternation** between periods of theoretical classes at school and periods of practical training. Those take place at an internship site (healthcare institution) over several consecutive weeks.

## GRANT AND EDUCATION ALLOWANCE

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The scholarship awarded depends on different factors, such as the length of stay and/or country of origin. Depending on the situation, Incoming Mobility students can benefit from a grant from the Swiss Confederation or the HES-SO (*Haute Ecole spécialisée de Suisse Occidentale*).

In addition, each student receives an education allowance from the HE-Arc Health sector.

## ACCOMMODATION AND COST OF LIVING

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There are accommodation options available close to both campuses. As the number of rooms is limited, it is essential to anticipate the demand. The Mobility Office can offer support in the process.

### Cost of living (indicative monthly budget, in CHF)

Accommodation	500-800 /month
Food	500 /month
Transport	70 /month
Other expenses	200 /month
Administrative fees	150 upon arrival for Third states nationals 65 upon arrival for EU/EFTA nationals
<b>Total</b>	<b>1270-1570 /month</b>

## UPON ARRIVAL

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One week of immersion is offered for all Incoming Mobility students, one week before the beginning of the course. During this week, various information is given, cultural visits in groups and optional activities are organized. Participation is free of charge.